

Bylaws of
The Kenmore Alliance Church



Bylaws of The Kenmore Alliance Church and C&MA constitution non-bold type.

PREAMBLE

The New Testament teaches that the local church is the visible organized expression of the Body of Christ. The people of God are to live and serve in obedience to the Word of God and under the Lordship of Jesus Christ.

The Christian and Missionary Alliance operates on the presupposition that the congregation finds broader meaning and outreach in fulfilling its biblical responsibilities within the life and witness of the denomination.

This constitution has three objectives:

1. Set out in general an outline for organization and administration for this church.
2. Define the relationship of this church to the district of which it is an integral part.
3. Relate this church to the denominational framework through which the worldwide work of the Christian and Missionary Alliance is carried out.

The Uniform Constitution for Accredited Churches has been framed and adopted by the General Council, the denomination's highest legislative body. The accredited churches of The Christian and Missionary Alliance have participated in this process through their authorized delegates.

The church can, in accordance with this constitution and in a manner that is consistent with the Bylaws of The Christian and Missionary Alliance, formulate its bylaws so as to carry out its ministry appropriately and efficiently.

This church is an integral part of the district and worldwide fellowship, and is united in governance, fellowship, and service in order to promote unity of faith in the fullness of Jesus Christ as Savior, Sanctifier, Healer, and Coming King, and to facilitate the spread of the gospel at home and abroad under the guidance of the Holy Spirit.

ARTICLE I—NAME

The official name under which this church is incorporated or organized is "THE KENMORE ALLIANCE CHURCH of THE CHRISTIAN AND MISSIONARY ALLIANCE."

ARTICLE II—RELATIONSHIP

This church is connected with and subordinate to its parent religious organization, The Christian and Missionary Alliance, a Colorado nonprofit corporation. In consideration of the mutual benefits generated and derived from this relationship, and understanding that The Christian and Missionary Alliance is relying hereon in agreeing to initiate or continue such relationship, this church agrees to be subject to and abide by the terms and conditions of Article XV hereof relating to the reversion of property of accredited churches.

ARTICLE III—MEMBERSHIP

Qualifications for membership shall consist of:

1. Confession of Faith in Jesus Christ and evidence of regeneration.
2. Belief in God the Father, Son, and Holy Spirit; in the verbal inspiration of the Holy Scriptures as originally given; in the vicarious atonement of the Lord Jesus Christ; in the eternal salvation of all who believe in Him and the eternal punishment of all who reject Him.
3. Acceptance of the doctrines of the Lord Jesus Christ as Savior, Sanctifier, Healer, and Coming King.
4. Full sympathy with the principles and objectives of The Christian and Missionary Alliance and cooperation by systematic support of its work.
5. Such other qualifications for membership as may be stated in the by-laws.

BYLAWS ARTICLE III

A. CHURCH COVENANT

Kenmore Alliance Church exists to glorify GOD by making disciples of Jesus Christ who make disciples. We as a church family covenant with GOD to glorify him by completing the work he has given us to do. John 17:4 "I have brought you glory on earth by completing the work you gave me to do." Matthew 28:18-20 Then Jesus came to them and said, "All authority in heaven and on earth has been given to me. Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age."

B. MEMBERSHIP

- 1. Qualifications—All new members shall have been baptized prior to their reception into membership and attended approved membership class.**
- 2. Reception**
 - a. The Elder Board shall constitute the Committee on Membership. Instruction on membership shall precede reception into the membership of the church.**
 - b. Candidates for membership will fill out a Membership Application and need to be at least 16 years of age.**
 - c. The Elder Board will review all Membership Applications.**
 - d. Candidates will meet with a member of the Elder Board for examination.**
 - e. A unanimous vote of the Committee on Membership, provided a quorum of more than half is present, is necessary to approve candidates for membership.**
 - f. Persons so approved shall become members of the church when the Membership Committee reports their approval to a monthly Ministry Board Meeting.**
- 3. Transfers—Members in good standing may be granted letters of recommendation with approval of the Committee on Membership.**
- 4. Inactive Members**
 - a. The Committee on Membership shall review the membership list at least 30 days prior to the Annual Meeting for Elections.**
 - b. A member who has stopped attending the public worship services of the church can be move to inactive status. The determination of inactive members will be at the discretion of the Committee on Membership, which must communicate this change in membership status to the affected member at the last known address.**
 - c. Inactive members may be returned to membership by the same process.**
- 5. Discipline**
 - a. The Elder Board shall constitute the Committee on Discipline.**
 - b. In all discipline cases, the Committee on Discipline shall follow the Uniform Policy on Discipline and Appeal as found in the Manual of The Christian and Missionary Alliance.**

ARTICLE IV—ORDINANCES

Baptism and the Lord's Supper are recognized as the two ordinances of the church. Baptism by immersion is taught and practiced as the scriptural mode. The Lord's Supper is administered regularly.

BYLAWS ARTICLE IV—ORDINANCES

- A. The Lord's supper: A communion service shall be held at least monthly unless circumstances prevent.**

- B. Baptism: Baptism shall be by immersion and administered by the Elders. Instruction on baptism shall precede the baptismal service. Candidates for baptism shall give evidence of the New Birth and understand that this ordinance is an outward profession of an inner faith in Jesus Christ.**

ARTICLE V GOVERNMENT

There shall be an annual meeting of the members of this church to be held at a time specified in the bylaws at which time the members shall receive reports of departments including audited reports of the treasurers, and shall elect church officers, other members of the governance authority as specified in the local church bylaws, elders, deacons and, where required, trustees. The governance authority as specified in the local church bylaws shall conduct the affairs of the church between annual meetings and shall be amenable to the membership and the district superintendent as constitutionally defined. Other meetings of the members may be called by proper notice to the membership as specified in the bylaws. On general church matters in which no legal questions are involved, it is understood that all members in good and regular standing who have reached the age of sixteen [16] years are entitled to vote, but in matters involving titles of property or legal procedure the laws of the state determine the age at which members are eligible to vote.

BYLAWS ARTICLE V

A. ANNUAL MEETING.

- 1. The annual meeting shall be held on the third Sunday evening of November of each year. The Elder Board shall determine the actual time and location. The Elder Board also shall have the authority to change this in a given year when necessary.**

- 2. Annual reports are to be submitted by the Pastor(s), Elder Board, treasurer, audit committee chairman, and others deemed necessary by the Elder Board. The Elder Board shall also determine the method of reporting.**

- 3. The annual meeting will have elections for the offices for the upcoming year.**

- 4. A quorum for an annual meeting is one fifth of the active membership.**

B. SPECIAL CONGREGATIONAL MEETINGS.

- 1. The Ministry Board and or the Elder Board have the authority to call a special Congregational meeting.**
- 2. All special business meetings of the congregation shall be called at least two Sundays prior to the meeting. Notice of it shall be placed in the bulletin for two consecutive weeks.**

C. AUTHORITY. Roberts Rules of Order shall govern all matters of church business.

ARTICLE VI THE CHURCH GOVERNANCE AUTHORITY

Each local church shall structure its governance authority in accordance with the governing documents of The Christian and Missionary Alliance, the definition of elder authority, and the laws of the state in which the church is located. The members of the governance authority shall satisfy the scriptural standards for church leadership and shall be members of this church.

The governance authority must include at least a majority of elders. The senior pastor shall be chairman or, at his request, the governance authority shall elect an elder as chairman. An elder shall also be elected as vice chairman. Meetings shall be held monthly for prayer and business, and abbreviated minutes shall be reported to the church monthly, or as the church may decide. Special meetings may be called by the chairman or shall be called upon written request of one-half of the governance authority membership. All officers, committees, and organizations, except the Nominating Committee, are amenable to the governance authority.

BYLAWS ARTICLE VI— GOVERNANCE AUTHORITY

A. NAME. The governance authority of the Kenmore Alliance Church shall be known as the Elder Board. The Ministry Board shall supplement their work.

B. NUMBER.

1. **Elder Board.** The number serving as the Elder Board shall be determined at the annual election.
2. **Ministry Board.** The number serving as the Ministry Board shall be at least eleven.

C. COMPOSITION.

1. **Elder Board.** The Elder Board shall consist of all elected Elders.

2. **Ministry Board.**

a. The Ministry Board shall consist of the Senior Pastor, Secretary, Treasurer, Assistant Treasurer, Members at Large, and one representative each from the Deacons, Deaconesses, Trustees, Elder Board and Disciple-making Committee. Church ministerial staff shall serve as members ex-officio to the Ministry Board. Ministerial staff may be elected voting members of the Ministry Board in above categories.

b. The number of Members at Large to serve on the Ministry Board will be determined by the Ministry Board. Recommendations concerning people to be considered for election, as Members at Large shall be submitted to the Nominating Committee at the time of, or prior to the first meeting of the Nominating Committee.

c. **Vacancies:** Any vacancies that may occur on the Ministry Board will be filled through appointment by the Elder board.

d. **Chairman:** The Senior Pastor shall be Chairman, or, at his request, the Ministry Board may elect a Chairman from the Elders within its membership.

e. **Vice-Chairman:** The Ministry Board shall elect one of the Elders from within its membership to serve as Vice-Chairman.

D. QUALIFICATIONS.

1. The qualifications of elders are set out in 1 Timothy 3:1-13 and Titus 1:6-9.
2. Members of the Ministry Board are expected to maintain a life style in keeping with the spirit and intent of these same references. Further, each must be an active member of this church.

E. QUORUM. A quorum for the legal conduct of business by the Elder Board shall be two-thirds. A quorum for the legal conduct of business by the Ministry Board shall be two-thirds.

F. INTERACTION. The Elder Board is the highest level of servant leadership in the church. The Ministry Board administrates those areas given to it by the Elders. When a disagreement arises a joint meeting can be held to strive for consensus. All members of both Boards need to strive for unity. When consensus cannot be reached the major vote of the Elder Board has final authority.

ARTICLE VII OFFICERS

The officers shall be members of this church and shall satisfy the scriptural standards for church leadership. They shall consist of the following who, with the exception of the senior pastor, shall be elected at the annual meeting of the church: senior pastor, secretary, treasurer, assistant treasurer, missionary treasurer, and such other officers as may be designated in the church bylaws or in the state law.

The same person may fill the offices of treasurer and missionary treasurer.

BYLAWS ARTICLE VII

A. OFFICERS, SELECTED OR APPOINTED

1. Ministry Board members and church officers shall be at least twenty-one (21) years of age.
2. Any officer who fails to function as required or fails to satisfy scriptural standards of leadership may be removed from his/her office by the Elder Board, and the vacancy may be filled by appointment by the Elder Board.
3. The Elder Board will submit a list of names of potential Elders to the Nominating committee before September 15th. The Nominating committee will determine those names to be placed on the ballot. The congregation will determine which of those Elders placed in nomination will serve. Each Elder must receive a positive two thirds vote to be elected.
4. There shall be three New York State Trustees elected to non-concurrent three-year terms.
5. The number of Trustees (not New York State Trustees) to be elected shall be determined by the Ministry Board and the Nominating Committee.
6. The Deacons and Deaconesses shall determine the number of Deacons and Deaconesses to be elected in conjunction with the Elders, and the Nominating Committee.
7. The Elder Board, Deacons, Deaconesses and Trustees, respectively, shall meet as soon as possible after the Annual Meeting for Elections to elect a chairman from their membership, and appoint a representative to the Ministry Board.
8. New church officers shall take office at the beginning of the New Year.
9. All appointed officers should be recommended by the Ministry Board and

approved by the Elder Board.

- 10. When special committees are appointed, the Elder & Ministry Board will appoint the Chairman of such committees.**

B. QUALIFICATIONS OF OFFICERS

- 1. All officers shall be members in good standing and attending Kenmore Alliance for six months prior to election.**
- 2. Officers should attend all meetings of his or her specific area of responsibility.**

ARTICLE VIII PASTORAL STAFF

The governance authority shall not give consideration to any candidate for the pastoral staff without the approval of the district superintendent. Pastoral staff members shall be called by the governance authority and appointed by the district superintendent after conference with the governance authority. The district superintendent shall suggest to the governance authority the names of such workers as in his judgment have proper qualifications for pastoral staff. Upon appointment by the district superintendent, a pastoral staff member and spouse become members of this church. Pastoral staff include all those whose position calls for licensing as an "official worker," as defined in the General Regulations in the Manual of The Christian and Missionary Alliance.

Any member of the pastoral staff may resign from this church by giving due notice of this intention to the district superintendent and the governance authority. The governance authority may in conjunction with the district superintendent ask for the resignation of any member of the pastoral staff. Before such action is taken, the governance authority and that member shall follow the guidelines as prescribed by the district superintendent. The district superintendent with the approval of the District Executive Committee shall have the authority to remove or transfer a member of the pastoral staff when the governance authority is in disagreement or whenever circumstances make such removal or transfer advisable.

BYLAWS ARTICLE VIII—STAFF

- A. The Staff salaries are to be reviewed annually by the Ministry Board as presented by the Finance Committee. All paid church employees and their immediate family shall have no vote on any of the salaries.**
- B. All licensed workers are official delegates to both the District Prayer Conference and the General Council of the Christian and Missionary Alliance. They shall also be authorized to attend any and all other district and society meetings mutually agreed upon by the Staff and the Ministry Board. The local church shall pay all expenses for the District Prayer Conference, the General Council, and others mutually agreed upon.**
- C. For the purpose of calling a pastor or requesting his resignation, the Elder Board and Ministry Board shall work as one Board. The Elder Board prior to a pastoral candidate's first interview will determine the percentage of votes needed to call a pastor. In requesting a Pastor's resignation the Elder and Ministry Board will work in close consultation with the District Superintendent.**

ARTICLE IX DUTIES OF CHURCH OFFICERS

Section 1. Senior Pastor. The senior pastor shall have oversight of this church. He shall be chairman of the governance authority except as he may choose to proceed according to the provisions in Article VI. He shall preside at all regular or special meetings of the church membership. He is a member ex officio of all church committees and organizations.

When the membership has no pastor, the chairman or vice chairman of the governance authority shall have oversight of the church in conjunction with the district superintendent. The senior pastor shall be the president of this church where such office is required by law.

Section 2. Secretary. The secretary shall keep the minutes of membership meetings and conduct the correspondence of this church as directed by the governance authority. The secretary shall attend and keep minutes of other meetings as specified in the local church bylaws.

Section 3. Treasurer. The treasurer shall receive all monies of this church except monies given in freewill offerings toward the pastor's support and those offering referred to in Article X - Section 2, and missionary monies when there is a missionary treasurer. The treasurer shall be responsible for the payment of all bills on the order of the governance authority as specified in the local church bylaws, keeping proper book records of all transactions and filing canceled vouchers and receipts for payments made. The governance authority shall determine where funds of the church shall be kept. No offerings shall be solicited from the membership except upon approval of the governance authority.

Section 4. Missionary Treasurer. When required by local church bylaws, the missionary treasurer shall account for all missionary monies and oversee the forwarding of the same to the treasurer of The Christian and Missionary Alliance on or before the 10th of the following month.

Section 5. Assistant Treasurer. The assistant treasurer shall, with another person or persons appointed by governance authority, be responsible to count all monies except freewill offerings given toward the support of a pastor, and keep a separate record of all receipts. The assistant treasurer may be empowered by the bylaws to issue receipts to the donors.

ARTICLE X—COMMITTEES AND ORGANIZATIONS

Section 1. Elders. The elders shall be male members of this church and shall be elected as specified in the church bylaws. With authority from Christ the Chief Shepherd and confirmed by the church membership, the pastor and the other elders are the highest level of servant leadership in the local church. As under shepherds, elders shall serve with the senior pastor to oversee the local church and its ministries to accomplish Christ's mission. They shall be the Committee on Discipline in accordance with the Uniform Policy on Discipline, Restoration, and Appeal of The Christian and Missionary Alliance.

BYLAWS ARTICLE X, SECTION 1.

Elders

- A. Recommendations from the congregation for the office of Elder shall be presented to the Elder Board for consideration at their September meeting. The Elders will submit a list of names to the Nominating Committee. The Nominating Committee will consider those names and others submitted by members and present a final list to be considered at the annual meeting.**

- B. All Elders are elected by the congregation. Each person nominated for the office of Elder will be on the ballot with a yes or no next to their name. A two thirds majority of all members present at the annual meeting for elections will be needed to elect each Elder. The question is does this man satisfactorily fulfill the biblical standard for the office of Elder. If less than three Elders are elected by the congregation then the District Superintendent may be notified.**

- C. The Elder Board is responsible for the vision, doctrinal purity, discipline and overall spiritual health of the church.**

Section 2. Deacons. The deacons shall be members of this church and shall be appointed or elected as specified in the local church bylaws. The deacons shall have charge of those ministries and charities of the church which the governance authority and/or bylaws designate, receive offerings for such purposes and dispense the same and make monthly reports to the governance authority. Where there are no deacons the governance authority shall assume responsibility for their ministries until such are elected or appointed.

BYLAWS ARTICLE X, SECTION 2

Deacon

- A. The congregation shall elect a committee of deacons to oversee benevolent needs, Sunday worship service environment and large church needs. For the fulfillment of this work they may recruit men of the church to work with them. They shall assist the elders in benevolent work of the church. One member of this Deacon Board shall also serve on the Ministry Board. This committee shall choose its chairperson from among its members.**

Section 3. Deaconesses. Deaconesses shall be members of this church and shall be appointed or elected as specified in the local church bylaws. The deaconesses shall have charge of those ministries as specified in the bylaws. Where there are no deaconesses the governance authority shall assume responsibility for their ministries until such are elected or appointed.

BYLAWS ARTICLE X, SECTION 3.

Deaconess

- A. The congregation shall elect a committee of deaconesses to oversee benevolent and fellowship ministries of the church. For the fulfillment of this work they may recruit women of the church to work with them. They shall assist the elders in benevolent work of the church. One member of this Deaconess Board shall also serve on the Ministry Board. This committee shall choose its chairperson from among its members.**

Section 4. Trustees. The trustees shall be members of this church and may be appointed or elected as specified in the local church bylaws. Trustees shall have charge of those ministries and duties as specified in the bylaws or the laws of the state in which the church is located. Where there are no trustees, the governance authority shall assume responsibility for those ministries and duties until trustees are elected or appointed.

BYLAWS ARTICLE X, SECTION 4.

Trustees

- A. The Trustees will oversee the Church properties. They will maintain and give recommendations regarding updates, repairs and additions of church property to the Ministry Board. One member of the Trustee Board shall also serve on the Ministry Board. This committee shall choose its chairperson from among its members.**
- B. As per New York State Law there will be three New York State Trustees to represent the church in all legal and civil matters. They shall be nominated by the nominating committee and elected by the congregation. The New York State Trustees are amenable to the Elder Board and to the Congregation and cannot act independently.**

Section 5. Missions Committee

A Missions Committee shall be appointed by the Ministry Board as specified in the church bylaws. The purpose of the Missions Committee is to assist the pastor in administering the year-round missions program, planning and promoting the annual missions conference, recruiting candidates and promoting the financial and prayer support of the worldwide ministry of The Christian and Missionary Alliance.

BYLAWS ARTICLE X, SECTION 5.

MISSIONS COMMITTEE

- A. A Missions Committee shall be established per the Manual of the Christian and Missionary Alliance.**

B. The Missions Committee shall consist of a pastor, the Alliance Women's President, and members appointed by the Ministry Board.

Section 6. Sunday School

Each church shall have a Sunday school, or a comparable ministry. The Sunday school may be organized according to the Sunday School Constitution as contained in the Manual of The Christian and Missionary Alliance. The mission of the Sunday school is to bring people to a saving knowledge of Christ, teach biblical principles emphasizing missions and the centrality of Christ as Savior, Sanctifier, Healer and Coming King, and equip people for evangelism and Christian service.

Section 7. Disciple-making Ministries Council. Disciple-making Ministries Council shall be appointed as specified in the local church by laws. The Council shall oversee the disciple-making ministries for children, youth, and adults.

BYLAWS ARTICLE X, SECTION 7.

Disciple-making Ministries Council

A. A Disciple-making Ministries Council shall be composed of at least five members who shall be appointed annually by the Ministry Board and approved by the Elder Board. It shall determine the size of the committee based upon the needs of the ministry. At least four members shall be age-level directors. The Ministry Board shall appoint the chairman of the committee.

B. At its first meeting, the Disciple-making Ministries Council shall nominate one of its members as its representative to the Ministry Board.

Section 8. Alliance Women - in Missions and Prayer. Local church Alliance Women may be established. They shall be organized according to the Alliance Women's Local Constitution as contained in the Manual of The Christian and Missionary Alliance. The mission of Alliance Women is to support and pray for Alliance missionaries and their ministries.

Section 9. Alliance Men. Local church Alliance Men may be established. They shall be organized according to the Alliance Men's Local Constitution as contained in the Manual of The Christian and Missionary Alliance. The mission of Alliance Men is to bring men to Christ and engage in ministries that are consistent with the objectives of The Christian and Missionary Alliance.

ARTICLE XI—MISSIONS CONFERENCE

A missions conference shall be held annually for the promotion and support of the worldwide work of The Christian and Missionary Alliance.

ARTICLE XII PROPERTY AND RECORDS

Section 1. Property. This church may acquire, own, dispose of, improve, encumber, and convey property, real and personal, for church purposes, in conformity with the laws of the state where the property is situated.

Real property may be purchased, sold, conveyed, exchanged, mortgaged, or encumbered only by order of the membership through the governance authority in consultation with the district superintendent. In states where trustees are required, the order of the congregation shall proceed through them.

Section 2. Records. The official records of all officers of the church and all its departments are the property of the church. In the event of the death or resignation of the incumbent or upon the election of his successor, the current records of the office shall be passed on to the newly elected officer. All records other than current shall be kept in a secure repository selected by the governance authority.

Section 3. Audit. All financial records shall be examined annually or at more frequent intervals on order of the governance authority. At least three persons, none of whom is a financial officer or church staff member, shall be appointed by the governance authority to conduct the examination. They shall follow procedures set forth in the current edition of the Manual for Alliance Church Treasurers (and Pastors) The governance authority shall authorize actions to conform with additional audit standards that may be required by the jurisdiction in which the church is located.

BYLAWS ARTICLE XII, SECTION 3.

AUDITING

- A. All financial records shall be audited annually or at more frequent intervals on order of the Ministry Board.**
- B. Financial reports of the past year are to be given to the Ministry Board appointed Auditing Committee or outside auditor by January 31.**
- C. The Treasurer will submit a financial audit to the Ministry Board by their June meeting.**

BYLAWS ARTICLE XII, SECTION 3.

FINANCE COMMITTEE

- A. A Finance committee shall be established. Its members shall be the Treasurer, Assistant Treasurer and no more than two other members appointed by the Ministry Board and approved by the Elder Board.**
- B. The Finance Committee shall elect a chairman from their membership.**
- C. The Finance Committee shall administer all financial decisions made by the Congregation and/or Ministry Board. It shall also make decisions concerning the day-by-day financial operations of the church.**

ARTICLE XIII NOMINATING COMMITTEE

A Nominating Committee shall consist of the senior pastor, two elected by but not necessarily from the governance authority, and two elected by the membership at least one month prior to the annual meeting. Members of the Nominating Committee shall be members of this church and shall be elected by ballot at a regular or special meeting of the governance authority or membership meeting, respectively. The governance authority and the congregation shall elect by ballot from among at least four nominees respectively.

BYLAWS ARTICLE XIII—NOMINATING COMMITTEE

A. A Nominating Committee Composition

Nominating Committee shall consist of the Senior Pastor, two elected by the Elder Board and two elected by the congregation at the Annual Meeting for Elections. The Elder Board and the congregation shall elect by ballot from among at least four nominees respectively. The Senior Pastor shall be the chairman of the Nominating Committee. In the absence of Senior Pastor the Elder Board shall appoint a chairman.

ARTICLE XIV - ELECTIONS

In consideration of elections the Nominating Committee shall present at least one name for each office to be filled. Other nominations may be made from the membership. The officers shall be elected by ballot at the annual meeting. Where only one name is presented the ballot may be waived by unanimous vote.

Bylaw ARTICLE XIV

A. NOMINATIONS FROM THE MEMBERSHIP: Any active member of the membership may nominate any person for an elected position according to the following:

- 1. The member wishing to place someone in nomination must contact and obtain permission from the person to be nominated and receive assurance that the person will allow his/her name to be considered.**

2. The member wishing to place the name in nomination will then submit the name to the Nominating Committee, in writing, by September 15th before the annual meeting (See Article XIII above).

3. The nominating committee will satisfy itself that the person to be nominated meets the criteria of the constitution and bylaws for holding elected office.

4. The nominating committee may consider the person to be nominated as their nominee if so desired. The nominating committee may also elect NOT to consider the person as their nominee.

5. Once the nominating committee has completed its work and rendered its report, an OFFICIAL BALLOT will be prepared for use at the annual meeting. The Official Ballot will contain the names as presented for each position by the nominating committee. Further, those names presented by the membership, which meets the required criteria, will also be placed on the Official Ballot. However, they will be identified by an asterisk (*), and an appropriate footnote explanation that they have been nominated by the membership.

6. There will be no nominations received from the floor during the election process.

7. The official ballot must be posted on the church Bulletin Board 10 days prior to the elections.

B. TERM OF OFFICE.

1. Elected Officers serve for one year. The term begins Jan 1st following their election. Except for the New York State Trustees.

2. The Elder Board shall have the authority to appoint qualified persons to fulfill vacancies of those offices as necessary.

ARTICLE XV REVERSION OF PROPERTY

Recognizing the purposes of the members of this congregation to support both the doctrines and the mission of The Christian and Missionary Alliance through the contributions of their tithes, offerings, and special gifts, and to ensure that the future use of such assets and real property as this church may from time to time acquire shall not be diverted from this purpose, this church adopts the following property protection clause.

1. Property Reversions. Any of the following shall constitute a "reversionary event": (a) the decision or action of this church to disaffiliate or otherwise separate itself from The Christian and Missionary Alliance without the prior written approval of such decision or action by the District Executive Committee (or its equivalent) of the district in which this church is located, or (b) the failure for any reason of this church to be subject to or abide by any of the purposes, usage's, doctrines, or teachings of The Christian and Missionary Alliance, or (c) the failure for any reason of this church to qualify as an "accredited church" of The Christian and Missionary Alliance (as such term is defined in the Bylaws of The Christian and Missionary Alliance), or (d) the termination of this church's existence for any reason.

2. Determination of Reversionary Event. The determination of whether a reversionary event has occurred shall be considered and decided by the District Executive Committee (or its equivalent) of the district of The Christian and Missionary Alliance in which this church is located in accordance with procedures established from time to time by the Board of Managers of The Christian and Missionary Alliance. The decision of such District Executive Committee (or its equivalent) shall be final and binding on The Christian and Missionary Alliance, the district of The Christian and Missionary Alliance in which this church is located, and this church and may not be challenged by any party in the absence of fraud, collusion, or arbitrariness.

3. Consequences of Reversionary Event. Upon the occurrence of a reversionary event as determined in accordance with 2. above, legal title to all real and personal property (tangible and intangible), appurtenances, fixtures, and effects of whatever type then owned, held or used by this church, without regard to how or from whom acquired shall, upon the demand of the district of The Christian and Missionary Alliance in which this church is located, revert to and become the property of such district of The Christian and Missionary

Alliance. During the period of time between the occurrence of the reversionary event and the complete and final transfer of legal title to the district of The Christian and Missionary Alliance in which the church is located, this church shall hold such property in trust for such district to be used exclusively to further the purposes, usages, doctrines, and teachings of The Christian and Missionary Alliance.

4. Waiver of Certain Reversionary Events. In the event of a reversionary event attributable to differences in doctrine between this church and The Christian and Missionary Alliance, the reversionary process set forth above may be waived upon the approval of (a) at least two thirds of the active, attending members of this church, (b) the District Executive Committee or its equivalent) of the district of The Christian and Missionary Alliance in which this church is located, and (c) the Division of Church Ministries of The Christian and Missionary Alliance.

ARTICLE XVI—BYLAWS

Local bylaws not in conflict with the provisions of the constitution or the laws of the state may be adopted by a duly called meeting of the church. A copy of such bylaws shall be filed with the district superintendent.

BYLAWS ARTICLE XVI—AMENDING THE BYLAWS

- A. A Bylaw Committee will be appointed by the Ministry Board at their first meeting of the year. The committee shall consist of not less than three members.**

- B. The committee shall review the by-laws each year at least ninety days prior to the Annual Meeting for Elections. The Elder Board and The Ministry Board shall review recommended changes by their October meetings.**

- C. All criticisms and suggested changes of the by-laws shall be channeled through the Bylaws Committee.**

- D. Recommendations of changes or additions to the by-laws will be made to the congregation by the Elder Board and The Ministry Board and shall be adopted by a two-thirds majority vote.**

ARTICLE XVII—AMENDMENTS

The constitution may be amended only by the General Council of The Christian and Missionary Alliance by a two-thirds majority of the votes cast.

BYLAWS ARTICLE XVI

- A. The guidelines to the work of Jesus Christ at Kenmore Alliance Church are contained with in the Constitution of the Christian and Missionary Alliance, The Bylaws of Kenmore Alliance Church and the Policy Book of Kenmore Alliance Church.**

- B. The Constitution may be changed on the national level, the bylaws by a two-thirds vote of the church membership, and the policy book by the Ministry Board and/or the Elder Board.**

ARTICLE XVIII—CONFORMANCE WITH APPLICABLE LAW

In case where any provision of this constitution may not conform to state laws, the district concerned shall be authorized to make such adjustments as necessary in counsel with the vice president for the Division of Church Ministries of The Christian and Missionary Alliance so as to conform to such laws.